



New Jersey Department of Environmental Protection
NOTICE OF VACANCY
Posting Number: CIER-2022-1H

☐ DIVISION/PROGRAM ☐ DEPARTMENT ☐ NJ STATE EMPLOYEES ☒ GENERAL PUBLIC

TITLE: Analyst Trainee (Hourly) **SALARY:** \$15.00-\$30.00 per hour
OPENING DATE: May 3, 2022 **CLOSING DATE:** May 17, 2022
EXISTING VACANCIES: One (1) **WORKWEEK:** 20-25 hours per week

PROGRAM/LOCATION: DEPARTMENT OF ENVIRONMENTAL PROTECTION
Community and Economic Revitalization Program
401 East State Street
Trenton, NJ 08625

SCOPE OF ELIGIBILITY: Open to applicants who meet the requirements below.

DESCRIPTION: Under supervision of the Chief Economist or other supervisor, assists in performing analysis in the areas of environmental and natural resource management, energy and climate policy, and regulatory impact.

SPECIFIC TO THE POSITION: Perform comprehensive literature search to natural capital and ecosystem services. Conduct research and assist in the development of models, as needed, relating to valuing natural capital. Assist in the development of economic analysis reports to inform Department policy decisions.

REQUIREMENTS:

EDUCATION: Graduation from an accredited college or university with a Bachelor's degree. **NOTE:** All U.S. degrees and transcripts must be from an accredited college or university. All foreign degrees and transcripts must be evaluated for accreditation by a recognized evaluation service by the closing date of this posting. Failure to provide documentation may result in ineligibility.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

RESIDENCY: All persons newly hired on or after September 1, 2011 have one year from the date of employment to establish, and then maintain principal residence in the State of New Jersey subject to the provisions of N.J.S.A. 52:14-7 (L.2011, Chapter 70), also known as the “New Jersey First Act”.

AUTHORIZATION TO WORK: Selected candidates must be authorized to work in the United States per the Department of Homeland Security, United States Citizenship and Immigration Services Regulations. **NOTE:** The State of New Jersey does not provide sponsorship for citizenship to the United States.

NOTE: Interviews will be granted based on the cover letter, resume, and credentials submitted in response to this notice. Please include the posting number in the subject of the e-mail when submitting your credentials.

To qualify for New Jersey Veterans Preference/status, you must establish Veterans Preference through the Department of Military and Veterans' Affairs. Please submit proof of your Veterans Preference along with your resume as indicated below. For more information, please visit <https://www.nj.gov/military/veterans/services/civil-service-preference/>

Per Executive Order 253, all State employees are required to be fully vaccinated against COVID-19 or undergo weekly testing. Please do not submit proof of vaccination at this time; instructions will be provided if an offer of employment results from this NOV.

SUBMIT LETTER OF INTEREST, RESUME AND E-MAIL ADDRESS BY 4:00 PM ON THE CLOSING DATE TO:

Abbie Tang-Smith
E-mail Address: CIER.resumes@dep.nj.gov

POSTING AUTHORIZED BY: Phiroza Stoneback, Manager
Division of Human Resources

The New Jersey Department of Environmental Protection is an Equal Opportunity Employer and is committed to inclusive hiring and a diverse workforce. We strongly encourage people from all backgrounds to apply. Accommodations under ADA will be provided upon request.